

FRANKLIN COUNTY COMMUNITY BASED CORRECTIONAL FACILITY

JOB TITLE: RESIDENT ADVISOR
JOB LOCATION: 1745 Alum Creek Drive, Columbus, Ohio 43207
BENEFITS: Medical, dental, vision, prescription drug, mental health/chemical dependency, life insurance plans; retirement through Ohio Public Employees Retirement System (OPERS); optional deferred compensation plans; and sick, vacation, and personal leave.
ANNUAL SALARY: \$30,410.02 – Overtime opportunities weekly
SEND APPLICATIONS TO: 1745 Alum Creek Drive, Columbus, Ohio 43207 or
APPLY ON-LINE AT: WWW.FCCBCF.ORG

AN EQUAL OPPORTUNITY EMPLOYER

ESSENTIAL FUNCTIONS

Directly responsible for observing and monitoring the movement/behavior of felony offenders in a residential, minimum security facility; supervises residents in accordance with rules and regulations; maintains the facility in a safe, sanitary, secure and orderly condition; documents necessary paperwork; conducts searches, security checks, pat-downs, urinalysis and administration of breath analyzer; handles crisis situations and assists in intake/orientation procedures; transports residents; and participates as a member of a staff team.

PHYSICAL DEMANDS

Work involves a significant amount of standing, walking, sitting, talking, listening, stooping and reaching with hands and arms. Must be able to transfer up to fifty (50) pounds. Visual ability sufficient to operate equipment.

QUALIFICATIONS

Must be able to type 20 words per minute and have proficient computer skills. High school diploma or equivalent. Must have good interpersonal skills and good oral/written communication skills. A background in or knowledge of corrections or social services is preferred. Must be able to function on a team. Must possess valid Ohio driver's license and have a good driving record. Position is subject to mandation of overtime.

SPECIAL REQUIREMENTS:

Resumes, personal statements, letters of reference, training records or any other pertinent information may be included but not substituted for the application. Applications will not be accepted prior to the posting date or after the submission date indicated below. The person selected will have to undergo a full field background investigation and drug screening.

The Franklin County Community Based Correctional Facility is an Equal Opportunity Employer and will not discriminate on the basis of race, color, religion, sex, national origin, disability, age, sexual orientation, or ancestry of any person.