

**FRANKLIN COUNTY  
COMMUNITY BASED CORRECTIONAL FACILITY**

**JOB TITLE:** COOK  
**JOB LOCATION:** 1745 Alum Creek Drive, Columbus, Ohio 43207  
**BENEFITS:** Medical, dental, vision, prescription drug, mental health/chemical dependency, life insurance plans; retirement through Ohio Public Employees Retirement System (OPERS); optional deferred compensation plans; and sick, vacation, and personal leave.  
**SALARY:** \$27,583.71  
**APPLY AT:** 1745 Alum Creek Drive, Cols, Ohio 43207  
OR apply on-line at [WWW.FCCBCF.ORG](http://WWW.FCCBCF.ORG)

***AN EQUAL OPPORTUNITY EMPLOYER***

**ESSENTIAL FUNCTIONS**

Under the Direction of the Food Services Supervisor, prepares meals according to standardized recipes and written menus; prepares individual trays for special diets; operates gas and electrical food service equipment such as stove, slicer, mixer, food processor, steam table, coffee pot; supervises a crew to do assigned cleaning in the food service area; sets up the steam table and serves the residents; supervises residents in assigned chore description; orders food and supplies; prepares meals for special occasions; and performs cleaning duties.

**MINIMUM QUALIFICATIONS**

High school diploma or equivalent required; at least one (1) year of institutional/commercial cooking experience required. Knowledge of the proper use of institutional kitchen equipment and utensils necessary; knowledge of cooking measurements, food preparation techniques necessary; ability to prepare food in large quantities necessary. Valid Ohio Driver's License is required.

**SPECIAL REQUIREMENTS**

Resumes, personal statements, letters of reference, training records, or any other pertinent information may be included with but not substituted for the application. Applications will not be accepted prior to the posting date. The person selected will undergo a full field background investigation and drug screen prior to employment. Interim positions do not qualify for benefits.

The Franklin County Community Based Correctional Facility is an Equal Opportunity Employer and will not discriminate on the basis of race, color, religion, sex, national origin, handicap, age, or ancestry of any person.